



HOW TO GET MY RELOCATION STARTED

All relocation benefits must be approved by the Director HR-Stores for stores, RGM for distribution locations, Director HR-Stores or Recruiter for CSC/Field locations, and Recruiter for CSC positions. To begin the process, please complete the following steps:

- Print off the Relocation Authorization Form available on My Lowe's Life > My Work Life > Relocation Center
- Complete all information.
- Fax to your approver as listed above to sign.
- Once signed, the Approver will fax the form to the Relocation Department at 877-658-9883 in order to establish eligibility.

WHAT HAPPENS NEXT?

- Your completed Relocation Authorization form will be processed within 24 hours of receipt.
- Once your form has been entered into the system, a Weichert Workforce Mobility Relocation Consultant will contact you within 1 business day to review the relocation policy and explain your relocation benefits.
- Lump sum funds will be sent via EFT (electronic funds transfer) by Weichert.

If you have any questions, please e-mail the Relocation Department at Relo@Lowe.com.